



DEMOCRATIC PARTY *of* WISCONSIN

110 KING STREET, SUITE 203 | MADISON, WI 53703 | WWW.WISDEMS.ORG | P. 608.255.5172 | F. 608.255.8919

Internship Focus Area Descriptions

Communication Intern – Communications and Research

Communication Interns will work with the Communications team to research and fact-check information for blog posts, Web features, and Web ads. These interns will save and file press clips, talking points, and other press releases. Research and communications interns will transcribe audio and video as needed. These interns will also monitor press, Twitter updates, and blog posts and update press lists as necessary. Knowledge and/or experience in journalism, as well as traditional and Internet media is preferable.

Organizing Intern – Political Organizing

Organizing Interns will assist in the DPW field activities by helping with the planning of lit drops, phone banks, and building crowds for events, as well as assisting candidate recruitment and building relationships with county leaders. The interns will work extensively with the Voter Activation Network, the DNC's voter database, as well as DonorVault. The internship also offers the opportunity for some statewide travel.

Membership Intern – Membership and Party Building

Membership Interns will work directly with DPW members and County Parties on a variety of membership issues. Interns will help plan outreach events and assist the Party in organizing volunteers. Interns will also have the opportunity to learn two important political software programs. The Membership interns will play a large role in helping the DPW grow its membership base.

Compliance Intern – Compliance and Accounting

Compliance Interns will work directly with the Compliance team to track contributions, monitor expenses, and ensure the Party is working within Wisconsin and federal finance laws and regulations. Interns work extensively with various databases to track expenses and receipts. Interns must have a great attention to detail and a propensity towards working with numbers. Experience in accounting or finance is preferable.

Finance Intern – Finance, Fundraising and Event Planning

Finance Interns will be responsible for assisting the Finance team with numerous tasks including: donor research and prospecting, staffing and planning fundraising events, and participating in donor outreach. Interns will get first-hand experience in planning Party events, learning fundraising methods, cultivating donor relationships and using campaign finance software.

Graphic Design Intern – Graphic Design

Graphic Design Interns will help the DPW create promotional items such as: posters, brochures, newsletters, stickers, shirts and more. Interns should have a passion for design and Democratic politics. Applicants should have at least 2-3 years of experience using contemporary design mediums.